



PLACEMENT AGENCY INFORMATION

AGENCY NAME	Greenwood Wildlife Rehabilitation Center
MAILING ADDRESS	P.O. Box 18987, Boulder, CO, 80308
PHYSICAL ADDRESS	5761 Ute Highway, Longmont, CO, 80503
CONTACT INFO	Phone: (303) 823-8455 Website: www.greenwoodwildlife.org
WORK DESCRIPTION	The role of the Community Service worker is to help Greenwood with its non-animal care needs. This usually means doing laundry, dishes, sweeping, mopping, and taking out garbage/recycling. Community service workers will sometimes be asked to help with other projects such as cleaning out empty cages and aviaries, yard and facilities work, etc.
AVAILABILITY	Every day from 9am-4pm. Community Service workers must call ahead of time to schedule their shifts. If they show up to do work unannounced, they may be asked to go home.
CHARGES PERMITTED	Traffic, alcohol/drug, and other minor charges.
CHARGES NOT PERMITTED	Animal cruelty, assault/harassment, felony, theft, fraud or sex offenses.
ADDITIONAL CRITERIA	We DO NOT accept Community Service workers under the age of 18.
	Physical limitations: Greenwood's community service duties are very physical. All Community Service workers need to be willing and able to complete the tasks assigned to them.
ADDITIONAL INFORMATION	Under no circumstances should a Community Service Assistant be in contact with a wildlife patient, be in a cage or aviary that contains patients, or interact with the animals in any way. This includes talking to them, gesturing to them, petting them, or any sort of handling. If a friend or family member is on the premises to help with transportation needs all of these rules apply to them as well. Greenwood's mission is to rehabilitate wildlife so that it can be released back into the wild. Animals that interact too much with people can become habituated or imprinted to humans and are non-releasable. Therefore, we ask that when doing work in the vicinity of caging, Community Service workers keep their voice low and minimize the amount of noise.
MAX NUMBER OF CLIENTS ALLOWED AT ONE TIME	We can keep a limited amount of people busy at one time. 2-3 hours of work per day per person max. 1 to 2 persons per day max (depending on the time of year).
CONTACT PERSON'S NAME	Claudia Laprise – Operations & Program Manager Claudia@greenwoodwildlife.org
ADDITIONAL AUTHORIZED STAFF NAMES	Amanda Lau – Executive Director
	Krystle Smith – Volunteer & Development Coordinator
	MeLena Trujillo – Education & Front Desk Coordinator